

## **Ministry Info**

### **Set-up Team**

#### **Why is this ministry important to Riverside?**

Every church has a certain amount of set-up that is needed on a Sunday but since we share space with the school we have a team dedicated to serving the body in this way. Riverside could not function without this vital ministry. We believe that every Sunday there is the potential for God to work in the lives of every individual, and all ministry teams at Riverside serve to provide platforms through which He may choose to work. The set-up team does this by overseeing all the practical and logistical elements of Sunday mornings. For example, someone cannot hear the message preached unless they have a chair to sit on, and someone needs to set that up for them. This team is focused on excellence and have servant-hearts to do many of the unseen tasks that are required, so that people can meet with the Lord in a clean and organised venue that provides them with everything they need, including delicious coffee and brownies after the service to encourage them to stay and fellowship.

#### **What does volunteering for this ministry entail?**

- Set-up teams are required to:
  - Put out our towels and baskets of soaps and creams in the bathrooms
  - Set up the tea/coffee counter and fill the urns
  - Tidy and prepare the cryroom and toddler's room
  - Prepare the juice and biscuits for the children's groups
  - Cut the brownies
  - Once a month (3<sup>rd</sup> Sunday) the team on duty prepares the communion elements
  - Take up the offering
  - Occasionally hand out sign-up boards for events or courses
  - Serve tea and coffee after the service
  - Clean the venue and pack away all Riverside items

#### **What is expected of a volunteer in this ministry?**

- Arrive at the church by 8:30 on the Sunday you are on duty.
- Attend services regularly even when you are not on the setup team.
- Be available to assist with some special/extra events on the church calendar.
- Support and assist your team members by being willing to do whatever task is assigned to you.
- Be friendly and eager to serve the body in whatever way they need.
- Serve the school by ensuring that we treat their venue with care and respect leaving it tidy and clean for them, even when it is not left clean for us due to an event over the weekend.

#### **What do I need to consider before I commit to this ministry?**

- ✓ Anyone wishing to join the set-up team needs to have been attending Riverside regularly for a minimum of 3 months.
- ✓ Have a servant-heart and enjoy practical, behind the scenes tasks.
- ✓ Be available to serve at least once a month .
- ✓ Be willing to serve on the set-up team for a minimum of 1 year.

#### **Who do I contact?**

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